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## TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

**Approved Minutes  
November 8, 2005**

### **Present**

Dawson, Caroline, Merced College  
Forte, Jacquelyn, CSU Stanislaus  
Kim, Eungsuk, CSU Stanislaus  
Wall, Pat, MJC  
Rodgers, Marcella Rodgers, Regional Office

### **Review Unapproved Minutes**

The October 4, 2005 minutes were approved as read.

### **Campus Reports**

**CSU Stanislaus:** Advertising efforts include a display in the Classroom Building and an article in the university faculty newsletter. Spring 2006 will include seven targeted SI sections: economics, two sections; mathematics, three sections, and chemistry, three sections. The coordinators are emphasizing basic operating procedures with the Student SI Leaders.

**MJC:** Twenty SI sections are planned for the spring 2006 semester. The faculty is committed to the long-term utilization of SI for their students. They believe it definitely improves student success. At MJC recruitment of new SI Student Leaders is a part of the current SI Leaders job responsibilities.

**Merced:** Their marketing efforts include: an SI page in the schedule of classes and a bold SI section notation in the course listing. They have also advertised a pre-determined SI session for each section so students know when they are building their class schedule when the SI sessions are planned. Student can then plan and allow for the SI session time in their schedule as they enroll in their schedule of classes. The SI leaders for spring have been selected and they will have two new leaders along with the returning student leaders.

### **Student Focus Groups**

Rodgers discussed the Activity Two student transfer survey, which will target all current community college transfer students at CSU Stanislaus. The student focus groups were the foundation used to develop the survey. The CSUS Institutional Research Office is coordinating with the Regional Office and assisting with the distribution of this survey. The completed student surveys will be mailed back to the Regional Office.

### **Regional Research Update**

Diana Sunday, research consultant, is completing the annual performance report and the SI data for last semester has been completed.

The site visits have been completed by the Regional Title V Director and the technology consultant. Rodgers inquired as to how the data entry process was working at the sites. Currently the server access is working well. The committee reviewed the SI Spring 2005 reports. The committee discussed the positive correlation between the number of SI sessions that a student attends in a semester affects the students final grades.

### **Grant Project Brochure**

Forte has distributed the grant program brochures to the three participating institutions.

**Other**

Rodgers reviewed the budgets with the coordinators and asked that they check them for accuracy as they are completing the final report for the US Department of Education and closing out grant year two.

Wall discussed the Beacon Program in Sacramento and suggested that the committee review the program and consider the possibilities for institutionalization.

Rodgers distributed the grant application activity objectives and performance indicators (pgs. 50-52) for review. The committee discussed the process for determining course retention and the need to focus on further development of the learning aids. At MJC four faculty members are SI supervisors and they collaborate on learning aid issues. The faculty at each site were invited to attend a regional SI faculty training for three days during January 2004 and 2005. The regional training was conducted by a national SI trained leader from UMKC.

Dawson distributed a copy of the Merced College SI targeted sections for Spring 2006. She will give us an updated revised copy as it is made available.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director