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## TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

### Approved Minutes

November 3, 2004

#### **Present:**

Jacquelyn Forte, CSU Stanislaus  
Eungsuk Kim, CSU Stanislaus  
Marguerite Smith, Merced College  
Pat Wall, Modesto Junior College  
Marcella Rodgers, Regional

#### **Minutes:**

The October 13 and October 25, 2004 minutes were both approved as read.

#### **US Department of Education Update Letter:**

Rodgers distributed a final draft of the letter regarding the CSU Stanislaus request to expand the SI targeted courses within the mathematics discipline to include freshman level mathematics. The macroeconomics course would be expanded to include microeconomics and the chemistry target would expand to include Principles of Chemistry. The committee approved the letter with minor changes.

#### **SI Faculty Staff Development:**

Smith presented and the group discussed the SI Lesson Plan Session that Caroline Dawson, Merced College, has prepared for the training. The group unanimously approved and thanked Caroline for her planning efforts. Rodgers reported that CSU Stanislaus has approved the staff development activity for one unit of extended education credit through the education department for a \$40 fee.

#### **SI Student Leaders & Mentors Meeting Agenda:**

The final draft of the meeting agenda was approved as read.

#### **Newsletter:**

The committee reviewed and approved the two organizational documents to be shared with the three student editors at the next joint meeting. These documents will be updated as needed and maintained as guidelines for publishing the Regional Title V Newsletter. Activity One and Two Coordinators will attend the next combined meeting to establish the initial coordination with the three editors. The coordinators agreed they would accommodate the time availability of the student editors for the meeting schedule.

## **Campus Reports:**

### **CSU Stanislaus:**

The SI Student Leaders position will be posted at Monster Track beginning November 15, 2004. Forte requested that the community college coordinators to encourage their SI Student Leaders who are transferring to CSU Stanislaus in the spring to apply to be CSUS SI Student Leaders. CSUS Coordinators requested that their SI Leaders be allowed to attend the community college training. Community College Coordinators agreed to the request.

### **Merced College:**

They will offer the first SI section at the Los Banos campus. The Merced SI Student Leaders training is scheduled for January 11 and 12, 2005.

### **Modesto Junior College:**

The next SI Student Leader training is scheduled for January 5 and 6, 2005 at the MJC campus.

### **Faculty Satisfaction Survey:**

The survey and informed consent have been approved through the CSUS IRB process. Therefore, these forms cannot be changed in the future unless we re-submit to the CSUS IRB. The approved forms are posted on the Regional Title V Server for Coordinator access.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director