



**TITLE V - HSI COOPERATIVE GRANT
ACTIVITY I COORDINATORS COMMITTEE MEETING
Approved Minutes**

Date: August 9, 2006

Time: 1:00 –2:30 p.m.

Location: CSU-Stanislaus, SSB Conference Room - 128

Present: Dr. June Boffman, Interim Director, Title V/HECCC; Dr. Pat Wall, Activity I Coordinator, MJC; Caroline Dawson, Activity I Coordinator, Merced College; Jacque Forte, Activity I Coordinator, CSU Stanislaus; Dr. Eungsuk Kim, Activity I Coordinator CSU Stanislaus; Diana Sunday; Title V Research Consultant.

- I. Review and approve minutes, April 25, 2006
(With staff on summer break the approval of the minutes from the April 25 meeting was postponed.)
- II. Welcome and introductions
June Boffman was introduced to the committee as Interim Director of Title V / HECCC.
- III. A. Research data
Diana Sunday presented copies of the annual 2005-06 program statistic reports in draft form. These included: Fall 2005 and Spring 2006 SI student statistics and GPA comparisons, First, Mid, and End of term student survey compilations, and Faculty survey results.

The mid-term survey's content, utility and timeliness was discussed with a recommendation to convert the survey into a scannable document in order to obtain data results more quickly and provide feedback in a more timely manner to the colleges and faculty. D. Sunday will inquire of the CSU Office of Institutional Research to ascertain whether a scannable survey is feasible.

Dr. Boffman indicated faculty would like more feedback in terms of data regarding their SI participants. Further discussion on the topic of faculty feedback will be placed on the September 14th agenda.

- A. SI progress review and discussion
 - a) Annual statistics for each institution were distributed to the respective coordinators with a request to review and alert D. Sunday if corrections need to be made before September 14th.

- b) Campus strategies
 - c) Examine efficiency ratios, e.g., number of SI sessions and duration. This is a research project that has been proposed; Dr. Wall mentioned that other studies have been done that indicate self-selection into SI services may be producing unexpected results in the data comparisons. He will forward information to D. Sunday for review.
- IV.** Fall 06 SI leader training has been scheduled with formal training as well as pairing returning SI leaders with new leaders, mentoring, email, etc.
- V.** The meeting calendar for Fall 2006 was reviewed and confirmed.
- VI.** Other:
- a) P. Wall mentioned MJC is proposing SI for courses outside the basic skills area, e.g., statistics and calculus.
 - b) Low attendance in SI sessions was discussed –Student, SI leader, and course scheduling conflicts appear to be the problem. The mid-term survey will be altered in an attempt to better identify why some students do not attend.