



TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

~Approved Minutes~

Date: April 25, 2006
Time: 1:00 to 2:30 p.m.
Location: CSU-Stanislaus
SSB 128

Those present: Activity I Coordinators: Dr. Eungsuk Kim, Jacque Forte, Pat Wall, Caroline Dawson, and Marcella Rodgers, Director HECCC/Title V Regional Grant, Diana Sunday, Research Consultant.

- I. Review Unapproved March 21, 2006 Meeting Minutes
The March Activity I Coordinator's meeting minutes were approved.
- II. Welcome and Introductions
- III. Meeting Purpose
A brief overview and review of the grant's goals and progress was provided by Ms. Rodgers.
- IV. Campus Status Reports:
General College Faculty Development and Planning Recommendations:
Pat Wall explained the need for more faculty and SI courses in other disciplines at MJC. However, expansion would also require faculty training at approximately \$200 per day. Marcella Rodgers suggested that coordinators first obtain approval from Washington, DC before adding any additional SI disciplines, but that it most likely could be justified under the goal of institutionalization.

(All campuses are uncertain of and concerned about locating a funding source for SI upon the cessation of Title V monies.)
- V. Institutionalization Discussion with Tutor Center Coordinators:
Marcella Rodgers reminded Activity I Coordinator that coordination and communication should be ongoing with their tutorial centers with respect to a smooth transition and institutionalization of SI following the end of the grant.
 - * Pat Wall reported working with faculty on his campus to develop a plan for institutionalization.
 - * Caroline Dawson stated Merced is committed toward institutionalization of SI and has a campus team that includes their tutorial center coordinator.
 - * CSU Stanislaus – Ron Noble, CSU Stanislaus' tutorial supervisor.
 - * Merced College – Dr. Spevak and campus committee.
 - * Modesto Junior College – Martha Robles.
- VI. Learning Aids Update Report
Caroline Dawson explained the progress on several learning aids but also explained more work and additional learning aids need to be completed. Steps will be taken to finish the few remaining aids and develop a scoring rubric to assess their effectiveness. Estimated time for completion will during fall, 2006.

VII. Regional Research Update

Diana Sunday distributed the draft of the Regional 2005-06 Report and data summary, and providing each coordinator with their individual course and institutional reports. Coordinators were asked to review and comment if any of the reports didn't look right. She also explained that any revisions needed to be made over the summer in time to provide the grant's Board a report in early Fall.

VIII. Other

The experience and information gained from the recent visit to Minnesota was discussed. Pat Wall indicated his faculty returned with very positive reports of their experience. Caroline Dawson had somewhat different expectations of the visit, but found the interaction with her peers to be of great value.

Electronic transcripts and document transfers between institutions was discussed. Pat Wall reported that MJC appointed Derek Waring to head efforts on their campus. Caroline Dawson thought Merced already had a software module enhancement to their Datatel system. All agreed that in addition to electronic document transfers, a regional degree audit system would need to be addressed soon as well. The possibility of using unused funds to support these activities was discussed.

Pat Wall described MJC's upcoming summer experimentation in offering SI to higher level math courses.

Respectfully submitted,

Diana Sunday