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## TITLE V GRANT ACTIVITY TWO COORDINATORS COMMITTEE

**Approved Minutes  
December 15, 2005**

**Present:**

Forte, Jacquelyn, CSU Stanislaus  
Soto, Greg, Merced College  
Rodgers, Marcella, Regional Office

**Guest:**

Sunday, Diana, Regional Research Consultant

**Approval of Minutes**

The coordinators approved the November 10, 2005 minutes with additions. The externships will be for four weeks at 20 hours per week. The six summer students will receive a \$1,000 stipend for their participation.

**Campus Reports**

CSU Stanislaus: Currently the University has 26 participants that have transferred from the targeted community colleges. There is one participant graduate who will be entering into a masters program. More will be graduating in Spring 2006.

Merced College: Currently has 90-95 grant participants. Collaborating with campus EOPS. Rick Wallace is the new EOPS Director.

**Regional Research**

Rodgers reviewed the final draft of the Regional Research Plan and the committee approved the plan as written. Coordinators were given a summary of the student focus group information. The group reviewed the student survey, which will be distributed to all CSU Stanislaus first semester transfer students.

**Transfer Services to Address the Barriers: Preliminary Discussion**

Rodgers shared a variety of state and national programs that have been successful in addressing the transfer barriers for students. These reports included the Sheeo Report and the Santa Ana Transfer Program.

**HECCC Transfer Initiative**

Rodgers shared the upcoming transfer day event details: CSU Stanislaus Transfer Day: January 25, 2006 and UC Merced Transfer Day: February 15, 2006. The community college transfer center coordinators will recruit and conduct a pre-information workshop. The HECCC Regional Office developed a workshop outline, a one-page summary of John Holland's theory of career development, and a student information sheet to be collected and sent to the University prior to the event. The information sheet will be used to personalize the day for the students. University staff will conduct post individual sessions with the students to develop a course plan and provide additional transfer information.

**Budget**

The committee was asked to conduct campus discussions to develop a proposal of how to use carryover funds to institutionalize the goals of the grant. Their recommendations will be reviewed and considered by the Title V Board. These discussions will be shared with the HECCC Board as well.

**US Department of Education End of Year Report**

The report is nearing completion and is due December 31, 2005.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director